

Daily Scrum Meeting Minutes:

Date: 09/25/2025

Attendees: Barbara Andino, Amelia DiGennaro, Damian Figueroa-Gonzalez, Moath Hussein

Start time: 10:00 pm

End time: 10:15 pm

Sprint 2, Day 9

Barbara Andino:

- How many hours have I worked since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I was able to revise the asset list and impact summaries based on team feedback. I added missing assets like faculty login credentials and administrative systems.
- What is planned to be done until the next scrum meeting?
 - I plan to do a final review of the document to ensure it's ready for use in our upcoming risk assessment. I will also double check that everything aligns with the organization we chose.
- What are the hurdles?
 - None at the moment.

Amelia DiGennaro:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Since the last meeting I began adding notes to the threats list that highlight the potential impact of each threat, connecting the list more directly to the risk analysis.
- What is planned to be done until the next scrum meeting?
 - I plan to continue expanding on the impact notes and also start linking certain threats to possible mitigation strategies.
- What are the hurdles?
 - A hurdle I'm facing is deciding the right level of detail to include for the impact notes so they are thorough but without becoming repetitive.

Damian Figueroa-Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Since the last scrum meeting, I continued working on examples for the high impact vulnerabilities and organized them so they can be shared with the team.
- What is planned to be done until the next scrum meeting?
 - I plan to finish preparing the examples and finalize my notes so they're ready for team review during our next meeting.

- What are the hurdles?
 - None at this moment.

Moath Hussein:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - The risks associated with the USB attack scenario have been identified, and counterprocess measures have been discussed to address the vulnerabilities that rise.
- What is planned to be done until the next scrum meeting?
 - Formulate mitigation strategies and integrate them into the risk register, ensuring that each identified risk has a recommended response .
- What are the hurdles?
 - None for today.